

**ELMS & BUILDING & GROUNDS COMMITTEE**  
**July 11, 2017**

The Elms/Building and Grounds Committee held their monthly meeting on, July 11, 2017 at 7:00 p.m. The meeting was held at the Elms. Members present were Chairman Larry Aurelio, Jerome Anderson, Lee Calvert, Dave Cortelyou, Bob Mahr, Digger Oster, Paul Trimmer and Marcia Twaddle. McDonough County Board Chairman Scott Schwerer was absent. Others present were Patrick Stout, Elms Administrator Tina Cox and Lead Maintenance Allen Sheffler. Beth Jameson was present as recording secretary.

Chairman Aurelio called the meeting to order at 7:00 p.m.

**Approval of June 13, 2017 Minutes**

Member Mahr moved with a second by Member Oster to approve the June 13, 2017 minutes with correction (Member Trimmer). Motion carried on a voice vote.

**Farm Report**

No report.

**Administrator's Report**

Elms Administrator Tina Cox presented the monthly report. Census today is 87-9 Medicare, 43 Medicaid, 30 Private Pay and 5 Hospice. There were six admissions and nine discharges of which four were home. The Illinois Department of Public Aide owes The Elms \$653,418.57.

The committee viewed the newest commercial. We have two new ones running.

A new sign design was reviewed. Size, wording and color were discussed. Tina will get additional design proofs to include recommendations discussed.

Tina is going to approach the Building Commission on replacing the lobby furniture. The current is difficult for visitors and residents to get up (height & depth). She has one quote for about \$ 15,000 for couch, three loveseats and eight chairs. The brand is Flex Steel and meets the required height and depth. She is waiting for another quote and was encouraged to check with local suppliers. Timing to receive the new furnishing for the October 15<sup>th</sup> 40<sup>th</sup> Anniversary celebration is close. Following discussion, Member Oster moved with second by Member Mahr to purchase furniture from the farm account not to exceed \$16,000.00, if not approved by the Building Commission. Motion carried on a voice vote.

Member Cortelyou shared information received from OSF when looking for a rehabilitation center for his father from Medicare.gov called Nursing Home Compare. Discussion was held on how the scores are compiled and the difference in scores.

**Financial Report**

Member Trimmer moved with a second by Member Mahr to approve the June 2017 Financial Reports. Motion carried with a voice vote.

**Elms Claims**

Member Oster moved with a second by Member Cortelyou to approve the Elms claims. Motion carried with a roll call vote of 8 yes (Anderson, Aurelio, Calvert, Cortelyou, Mahr, Oster, Trimmer, Twaddle) and 1 absent (County Board Chairman Schwerer).

### **Macomb Public Building Commission**

No report.

### **McDonough County Maintenance Directors Report**

Allen Sheffler, Lead Maintenance Worker, presented the monthly report. The city has removed the pine tree on the East side of the courthouse Lawn that was dying. Earlier a tree was cut out in the South side of the flower garden. There are two stumps needing removal now and we have requested a quote from Bryan Graves. The department could also rent a stump grinder from commercial Rental for \$ 90.00. The committee said to follow up with Mr. Graves before renting. Macomb Beautiful Association said they will help replant trees this fall and will donate \$ 200.00 per tree.

The North side handrail was removed Monday, July 10<sup>th</sup> by Bushnell Welding. It will be used as a template to make new stainless steel hand rails for the North, East and South entrances. Circuit Clerk Wilson will pay to have the East & South hand rails replaced. Work release from the Sheriff has started to refinish the exterior doors leading into the Courthouse. They are sanding, staining and sealing and the North door is done. They are also looking at cleaning and repainting the arches above the doors.

We have received LED light bulbs for the Courthouse and have started replacing in all the rooms and hallways. The basement and third floor are finished. They are working on the second floor now. The cost will be \$ 2,793.00 after rebate and Circuit Clerk Wilson is paying for that also.

Last week the gutters at the County West building were sealed by CAD Construction with a coating to keep them from leaking. There was no cost as this was figured in the bid when they installed the new roof last year.

Work has started on Courtroom 201. They will be installing new lighting and carpet. The old florescent lights with LED bulbs in the upper area and replacing the switches in the sound room that are bad. Carpet is ordered and they are waiting for it to arrive to set dates for installation.

Chairman Aurelio reported he met with City representative about the sidewalks in the new square configuration. The plan is to now have the sidewalks come diagonally from the new crosswalk lane thru the lawn to join the existing walk. Following discussion, Member Trimmer moved with second by Member Cortelyou to accept the City's modification to the sidewalks in the Courthouse square. Motion carried on a voice vote.

### **Building and Grounds Claims**

Member Mahr moved with second by Member Trimmer to approve the claims as submitted. Motion carried on a voice vote.

### **Other**

Member Oster moved with second by Member Twaddle that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 7:55 p.m.